

Madisonville Community Council
Bylaws
(Updated December 2024)

Article I: Name and Location

Section 1.

The name of this organization shall be the Madisonville Community Council, hereinafter referred to as MCC.

Section 2.

The territorial boundaries of MCC shall be as shown on the attached Census Map of Madisonville, tract 55, 56, 108, and parts of tract numbers 242 and 244, or such boundaries as may be assigned to Madisonville by the City Council of Cincinnati.

SECTION 2.1

Because the City of Cincinnati sets MCC's community boundaries, all Members of MCC are subject to all city ordinances and state laws regarding the operation of MCC, including, but not limited to, Ohio Record Retention laws and Ohio's laws commonly known as "Sunshine LaWS". Failure to scrupulously follow these laws may result in all penalties, including fines and jail.

Article II: Purpose and Goals

The purpose of this non-sectarian, non-political organization is to enlist individuals, groups, and organizations willing to work to maintain high community standards of health, housing, education, recreation, public safety, and the general welfare of the Madisonville.

Article III: Membership, Voting Privileges, Dues

Section 1.

Regular Membership is open to all adult residents of Madisonville, 18 years of age and over or business owners of Madisonville or their designees, without regard to race, gender, religion, creed, national origin, sexual preference or nature of housing quarters.

Section 2.

A resident of Madisonville, who is at least eighteen (18) years of age, may become a member of MCC **TWENTY-ONE (21) DAYS** after payment of the current annual dues and shall then be entitled to make motions, debate motions, and vote.

Section 2.1

An individual who is not a resident of Madisonville may become a Member of MCC twenty-one (21) days after payment of the current annual DUES but shall have no voting privileges. This Member may not hold elected MCC office but may serve as a standing committee chair.

Section 3.

A group, organization, or business, whose primary offices are situated within the boundaries of Madisonville as defined Article I, Section 2 of these Bylaws, may become Member of MCC twenty-one (21) days after payment of the current annual dues and shall be entitled to make motions, debate motions, and vote. Each group, organization, or business holding membership is entitled to one (1) vote. The vote must be cast by a designated representative who has been previously identified. The designated representative must present authorization in the form of written communication from said group, organization, or business, in order to vote.

Section 3.1

A designated representative is not required to be a resident of Madisonville.

Section 3.2

Any member, as defined under Article III, Section 1 of these bylaws, who is also a designated representative under Article III, Section 4 of these bylaws, may cast two votes, one as a residential member and the other on behalf of the group, organization, or business this individual represents, on all matters before MCC.

Section 4.

Honorary Life Membership may be conferred on an adult resident of Madisonville who has rendered notable service to the community.

- A. A recommendation signed by an MCC Member listing the accomplishments of a proposed Honorary Member shall be presented to the general membership at the annual meeting.
- B. Conferring of honorary membership shall be determined by secret ballot and requires a two-thirds affirmative vote.
- C. An Honorary Member shall be entitled to all privileges of membership including holding office, making motions, and voting.
- D. An Honorary Member shall pay no dues.

Section 5.

As determined by the Board of Directors, a non-resident Member may serve as a committee Chair with Board voting privileges only.

Section 6.

This section addresses instances in which a member can be removed following due process for removal of board voting privileges, Suspension of Membership or Expulsion from the Organization

Section 6.1.

At any regularly scheduled MCC meeting, any group of five Members may require a special vote of the MCC, in which Members may vote to determine whether persons other than neighborhood residents_ shall continue to have Board voting privileges or be eligible to hold office.

Section 6.2

At any regularly scheduled MCC meeting, any group of five Members may require a special vote of the MCC, in which Members may vote to determine whether a named Member(s) under Article III, of these Bylaws, shall continue to have membership privileges. A member may be suspended or expelled by a two-thirds vote of the General Body at a meeting for one or more of the following:

- A. conduct unbecoming a member
 - 1. Constitutes harassment of another individual based on race, color, creed, national origin, age, or sex, including sexual orientation and gender identity.
 - 2. Constitutes a criminal act that is clearly incompatible with the best interests of the public or of members of MCC
 - 3. Constitutes repeated offensive behavior and/or conduct unbecoming at MCC Meetings, events and/or activities
- B. acts inconsistent with the MCC purpose
- C. acts prejudicial to the aims or repute of the MCC
- D. violation of the bylaws

Section 6.3

Five Day Written Notice and an opportunity for a hearing shall be afforded to the member complained against. The due process procedures described in Robert Rules of Order Newly Revised shall be followed.

Section 7.

The membership period shall correspond with the calendar year, beginning January 1st, and ending December 31st.

Section 8.

Dues are to be paid on or before January 1st. A Member joining in November or December shall have dues credited to the **FOLLOWING** year.

Section 9.

Dues shall be declared delinquent after January 31st. **DELINQUENT** Members may attend meetings but without voting privileges **AND MAY NOT HOLD ELECTIVE OR APPOINTIVE OFFICE.**

Section 10.

Notwithstanding voting privileges as described elsewhere in these regulations, proposals for funding by the NEIGHBORHOOD SUPPORT PROGRAM (NSP), NEIGHBORHOOD BUSINESS DISTRICT SUPPORT FUND (NBDSF), NEIGHBORHOOD BUSINESS DISTRICT SUPPORT GRANTS (NBDSG), NEIGHBORHOOD BUSINESS DISTRICT IMPROVEMENT PROGRAM (NBDIP), TAX INCREMENT FINANCE DISTRICTS (TIF), Proposed Changes to City Ordinance (ex. Zoning), shall be presented at a meeting open to all Neighborhood Residents at which all Neighborhood Residents, whether or not Members of the Madisonville Community Council, shall be entitled to one (1) vote per resident.

Article IV: Officers, Term of Service, Vacancies in Office

Section 1.

Elected officers shall be a President, a Vice President, a Treasurer, a Recording Secretary, and a Corresponding Secretary. These officers shall perform the duties prescribed by these Bylaws, Standing Rules, and by the parliamentary authority adopted by the Council. Only Members as defined under Article III Section 1 of these Bylaws may hold elective office.

Section 2.

An officer shall be elected for a term of two years or until a successor is elected and may be re-elected for no more than one consecutive additional term in the same office. No Member may hold more than one elected office at one time.

Section 3.

To be eligible to run for office a member must have attended at least three(3) of the regular MCC meetings of the current calendar year prior to the election meeting in November.

Article V: Nominations and Regular Elections

Section 1.

A Nominating Committee of five (5) Members shall be elected at the regular meeting in July of odd-numbered years. The Committee shall nominate at least one candidate for each office to be filled at the annual meeting in November.

Section 2.

The nominated officers shall be presented by the Nominating Committee at the October MCC meeting of odd-numbered years. Nominations from the floor may be made at this meeting.

Section 3.

At the November meeting of the election year, officers shall be elected by ballot to serve for a term of two years or until their successors are elected. The Nominating Committee shall be responsible for preparation of the election ballots.

Section 4.

The term of office shall begin on January first of the year following the election

Section 5.

- A. A vacancy in the office of President shall be filled by the Vice President.
- B. A vacancy in an elected office other than of President shall be filled by election of the Board of Directors.
- C. If a vacancy is caused by an elected officer becoming a non-resident of the community, that office shall be declared vacant at the next MCC meeting, and the vacancy shall be filled as provided in paragraph A or B of this Section.

Article VI: Board of Directors

Section 1.

The Board of Directors shall consist of the elected officers and Chairpersons (or their designated representatives) of standing committees. The immediate Past President shall be a Board Member for the first one (1) year after the presidential term.

Section 2.

Five (5) Board of Directors members present at any duly called Board of Directors' meeting shall constitute a quorum.

Section 3.

All officers and committee Chairpersons (or committee designated representative) shall be expected to attend all regular Board and Council meetings. In the case of absence, it shall be the responsibility of the officer or Chairperson to provide a written report of the current month's activities of that officer or committee.

Section 4.

If an officer is absent more than two (2) consecutive meetings or three (3) meetings within one (1) year, the office shall be declared vacant unless special action is taken by the Board. Upon

official notification by the President, the vacancy shall be filled as directed in Article IV, Section 5 of these Bylaws.

Section 5.

The Board of Directors shall:

- A. Have general supervision of MCC between its business meetings.
- B. Fix the hour and place of its meetings.
- C. Make recommendations MCC and perform such other duties as are specified in these Bylaws.
- D. Be subject to the orders of the Council; and none of its acts shall conflict with action taken by the Council.
- E. Be informed of any project planned by a standing committee prior to implementation of the project.
- F. Be responsible for filing of all appropriate records in the MCC office at the end of each year. These records shall include but not be limited to correspondence received and issued, minutes of meetings, sign-in sheets, meeting agendas, and Treasurer's records.

Article VII: Standing Committees

Section 1.

There shall be thirteen (13) standing committees: Business and Economic Development, Bylaws and Standing Rules, Cleanup and Beautification, Communications, Crime Prevention and Safety, Education, History, Housing, Membership, Arts, Parks & Recreation, Madisonville Cares, Transportation, and Madisonville Youth Community Council (MYCC).

Section 2.

The President shall be ex-officio of all standing committees except for Nominating.

Section 3.

Standing committee Chairpersons shall be Members of MCC.

Section 4.

Standing committee Chairpersons shall select and/or recruit their committee members.

Section 5.

Chairpersons or their representatives shall be expected to attend all regular Board and Council meetings.

Section 6.

Standing committees shall make reports as necessary to the Board and to the membership.

Article VIII: Meetings

Section 1.

Unless otherwise ordered by MCC, regular meetings of the MCC shall be held on the third Thursday of each month except August.

Section 2.

Special meetings of MCC may be called by the President, by five (5) members of the Board, or by seven (7) Members of MCC, not including Board members. Three (3) days' notice by telephone or email shall be required.

Section 3.

A quorum for regular and called meetings of MCC shall consist of fifteen (15) active Members and four (4) Board members.

Section 4.

The annual meeting of MCC shall be on the third Thursday in November and shall be for the purpose of receiving annual reports of officers and committee Chairpersons, electing officers in odd-numbered years, and any other business that may arise.

Article IX: Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern in which they are applicable and in which they are not inconsistent with these Bylaws and special rules of order the Council may adopt.

Article X: Amendments

These Bylaws may be amended at any regular meeting of MCC by two-thirds affirmative vote provided that the amendment has been submitted in writing at the previous regular meeting.

Article XI: Dissolution

In the event of dissolution of the Madisonville Community Council and after payments of all liabilities, its properties, money, and assets shall be given to one or more organizations engaged in similar work as determined by the Board of Directors.

These Bylaws are incomplete unless accompanied by the Standing Rules.