

MADISONVILLE COMMUNITY COUNCIL BYLAWS

Updated: May 18, 2017

Article I: Name and Location

Section 1.

The name of this organization shall be the Madisonville Community Council, hereinafter referred to as MCC.

Section 2.

The territorial boundaries of MCC shall be as shown on the attached Census Map of Madisonville, tract numbers 55, 56, 108, and parts of tract numbers 242 and 244.

Article II: Purpose and Goals

The purpose of this non-sectarian, non-political organization is to enlist individuals, groups, and organizations willing to work to maintain high community standards of health, housing, education, recreation, public safety and the general welfare of the community.

Article III: Membership, Voting Privileges, Dues

Section 1.

Any qualified individual can cast only one (1) vote, either under Section 2 or Section 3 below.

Section 2.

A resident of Madisonville, who is at least eighteen (18) years of age, may become an active Member of MCC four (4) weeks after payment of the current annual dues of \$5.00, and shall then be entitled to make motions, debate motions, and vote.

Section 2.1.

An individual who is not a resident of Madisonville may become a Member, but shall have no voting privileges.

Section 3.

A group, organization, or business may become an active Member of MCC four (4) weeks after payment of the current annual dues of \$25.00, and shall then be entitled to make motions, debate motions, and vote. Each group, organization, or business holding active membership is entitled to one (1) vote. The vote must be cast by a designated representative who has been previously identified. The designated representative must present authorization, in the form of written communication from said group, organization, or business, in order to vote.

Section 3.1.

A designated representative is not required to be a resident of Madisonville.

Section 4.

Honorary Life Membership may be conferred on an adult resident of Madisonville who has rendered notable service to the community.

- A. A recommendation signed by a Council Member listing the accomplishments of a proposed Honorary Member shall be presented to the general membership at the annual meeting.
- B. Conferring of honorary membership shall be determined by secret ballot and requires a two-thirds affirmative vote.
- C. An Honorary Member shall be entitled to all privileges of membership including holding office, making motions, and voting.
- D. An Honorary Member shall pay no dues.

Section 5.

As determined by the Board of Directors, a non-resident may serve as a committee Chair with Board voting privileges only.

Section 6.

In regard to the above Section 5, at least once per year, any group of residents may require a special vote of the Council, in which residents only may vote to determine whether persons other than neighborhood residents shall continue to have Board voting privileges or be eligible to hold office.

Section 7.

The membership period shall correspond with the calendar year, beginning January 1st and ending December 31st.

Section 8.

Dues are to be paid on or before January 1st. A Member joining in November or December shall have dues credited to the coming year.

Section 9.

Dues shall be declared delinquent after January 31st, and a Member whose dues are not paid shall be declared inactive. Inactive Members may attend meetings but without voting privileges.

Article IV: Officers

Section 1.

Elected officers shall be a President, a Vice President, a Treasurer, a Recording Secretary, and a Corresponding Secretary. These officers shall perform the duties prescribed by these Bylaws, Standing Rules, and by the parliamentary authority adopted by the Council. Only active Members may hold office.

Section 2.

An officer shall be elected for a term of two years or until a successor is elected or appointed, and may be re-elected for no more than one consecutive additional term in the same office. No Member may hold more than one elected office at one time.

Section 3.

Only active Members may hold office. To be eligible to run for office a Member must have attended at least four (4) of the regular MCC meetings of the current calendar year prior to November.

Article V: Nominations and Elections

Section 1.

A Nominating Committee of five (5) Members shall be elected at the regular meeting in July of odd-numbered years. The Committee shall nominate at least one candidate for each office to be filled at the annual meeting.

Section 2.

The slate of officers shall be presented by the Nominating Committee at the October MCC meeting of odd-numbered years. Nominations from the floor may be made at this meeting.

Section 3.

At the November meeting of the election year, officers shall be elected by ballot to serve for a term of two years or until their successors are elected. The Nominating Committee shall be responsible for preparation of the election ballots.

Section 4.

The term of office shall begin on the first of January of the year following the election.

Section 5.

Vacancies in office.

- A. A vacancy in the office of President shall be filled by the Vice President.
- B. A vacancy in an elected office other than that of President shall be filled by election by the Board of Directors.
- C. If a vacancy is caused by an elected officer becoming a non-resident of the community, that office shall be declared vacant at the next council meeting, and the vacancy shall be filled as provided in paragraphs A or B of this Section.

Article VI: Board of Directors

Section 1.

The Board of Directors shall consist of the elected officers and Chairpersons (or their designated representatives) of standing committees. The immediate Past President shall be a Member for one (1) year.

Section 2.

Five (5) Board of Directors members present at any duly called meeting shall constitute a quorum.

Section 3.

All officers and committee Chairpersons (or committee designated representatives) shall be expected to attend all regular Board and Council meetings. In the case of absence, it shall be the responsibility of the officer or Chairperson to provide a written report of the current month's activities of that office or committee.

Section 4.

If an officer is absent more than two (2) consecutive meetings or three (3) meetings within one (1) year, the office shall be declared vacant unless special action is taken by the Board. Upon official notification by the President, the vacancy shall be filled as directed in Article V, Section 5.

Section 5.

The Board of Directors shall:

- A. Have general supervision of the Council between its business meetings.
- B. Fix the hour and place of meetings.
- C. Make recommendations to the Council and perform such other duties as are specified in these Bylaws.
- D. Be subject to the orders of the Council; and none of its acts shall conflict with action taken by the Council.

- E. Be informed of any project planned by a standing committee prior to implementation of the project.
- F. Be responsible for the filing of all appropriate records in the MCC office at the end of each year. These records shall include but shall not be limited to correspondence received and issued, minutes of meetings, sign-in sheets, meeting agendas, and Treasurer's reports.

Article VII: Standing Committees

Section 1.

There shall be thirteen (13) standing committees: Business and Economic Development, Bylaws and Standing Rules, Cleanup and Beautification, Communications, Crime Prevention and Safety, Education, History, Housing, Membership, Arts, Parks & Recreation, Madisonville Cares, Transportation, and Madisonville Youth Community Council (MYCC).

Section 2.

The President shall be ex officio of all standing committees except the Nominating Committee.

Section 3.

Standing committee Chairpersons shall be active Members of MCC.

Section 4.

Standing committee Chairpersons shall select and/or recruit their committee members.

Section 5.

Chairpersons or their representatives shall be expected to attend all regular Board and Council meetings.

Section 6.

Standing committees shall make reports as necessary to the Board and to the membership.

Article VIII: Meetings

Section 1.

Unless otherwise ordered by MCC, regular meetings of the MCC shall be held on the third Thursday of each month except August.

Section 2.

Special meetings of MCC may be called by the President, by five (5) members of the Board, or by seven (7) Members of

MCC, not including Board members. Three (3) days notice by telephone or email shall be required.

Section 3.

A quorum for regular and called meetings of MCC shall consist of fifteen (15) active Members and four (4) Board members.

Section 4.

The annual meeting of MCC shall be held on the third Thursday in November and shall be for the purposes of receiving annual reports of officers and committee Chairpersons, electing officers in odd-numbered years, and any other business that may arise.

Article IX: Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Council in all cases in which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Council may adopt.

Article X: Amendments

These Bylaws may be amended at any regular meeting of MCC by two-thirds affirmative vote provided that the amendment has been submitted in writing at the previous regular meeting.

Article XI: Dissolution

In the event of dissolution of the Madisonville Community Council and after payments of all liabilities, its properties, money, and assets shall be given to one or more organizations engaged in similar work as determined by the Board of Directors.

Approved by the Madisonville Community Council on May 18, 2017.

These Bylaws are incomplete unless followed by the Standing Rules.

Census Tract Map Attached

MADISONVILLE NEIGHBORHOOD BOUNDARY

